

Enhanced Business Systems

BASIC ITEMIZED WATER\SEWER BILLING

Categories for Itemized Billing Items

Category	G/L #
Water Rate 1	002140.01.000.00
Water Rate 2	002140.01.000.00
Connection Fee	002140.01.000.00
Re-connect Fee	002140.01.000.00
Minimum Usage	002140.01.000.00
Shut Off Fee	002148.01.000.00
Financed Charge	002148.01.000.00
Misc. Meter Fee	002140.01.000.00
	000001.00.000.00

OK

Enter as many water billing categories as appropriate based on a general sales area or grouping.

Assign the associated general ledger revenue account number normally charged.

Additional item categories can be added to anytime.

ADD MODE Tax Exempt Credit Hold Delete Finance Charge after 30 Days \$0.31

Joe Customer Joe Customer

OrderedBy: Account# ShipTo: 123 State Street 123 State Street
Apt. No. 1 Apt. No. 1
Albany NY 12212 Albany NY 12212

Last Inv. # 238 Date 4/1/2009
Invoice # 239 Proj. Pay Date 5/1/2009 A/R G/L # 000380.01.000.00

Prior Meter Read	Meter Reading	Code	Description	Sales G/L #	Qty	Price
2500	3750	WA1	Water Rate 1	002140.01.000.00	1250	\$0.0250
		MU	Min. Usage Charge	002140.01.000.00	0	\$52.0000
					0	\$0.0000
		CF	Connection Fee	Connection Fee		
		FC	Finance Charge	Financed Charge		
		MMF	Misc. Meter Charge	Misc. Meter Fee		
		MU	Min. Usage Charge	Minimum Usage		
		RCF	Re-connect Fee	Re-connect Fee		
		SOF	Shut Off Notice	Shut Off Fee		
		WA1	Water Rate 1	Water Rate 1		
		WA2	Water Rate 2	Water Rate 2		

Meter Reading Qty. Total \$31.25

Select the respective customer. Double click this field to add a new customer *on the fly*.

Enter through the invoice number (it will increment automatically) change date if necessary.

Prior Meter Reading and Current Meter Reading fields reflect specific customer activity.

Billing codes are available via a drop down box and be can added to or changed.

Enhanced Business Systems

Select the Desired Module

- Accounts Payable
- Accounts Receivable
- General Ledger
- Payroll
- Fixed Assets
- Purchase Order
- Disbursements & Receipts
- System Tool Box
- System Utilities
- Budget Preparation

Friday, March 27, 2009

Data Entry Inquiry Reports Actions

Customer Invoices

- Apply Customer Payments
- Post Customer Periodic Invoices
- A/R Statement/Invoice Setup

Number of Days between aging periods 1/23/1900


Enter the date to Begin Aging 3/27/2009

All Customers Select Customer

Printing customer invoices are a snap!

Respective invoices may be printed multiple times and will be available for printing until the invoice is paid.

Invoices can be edited or deleted and are customizable.



Enhanced Business Systems
165 Princetown Plaza
Albany, NY 12306

CUSTOMER	TOWN/VILLAGE WATER DEPARTMENT
Joe Customer 123 State Street Apt. No. 1 Albany, NY 12212	Date: 4/7/2009 Invoice#: 241
	For: 2009 Water Bill For Account Number: 478267
	Current Amount Now Due : \$64.50

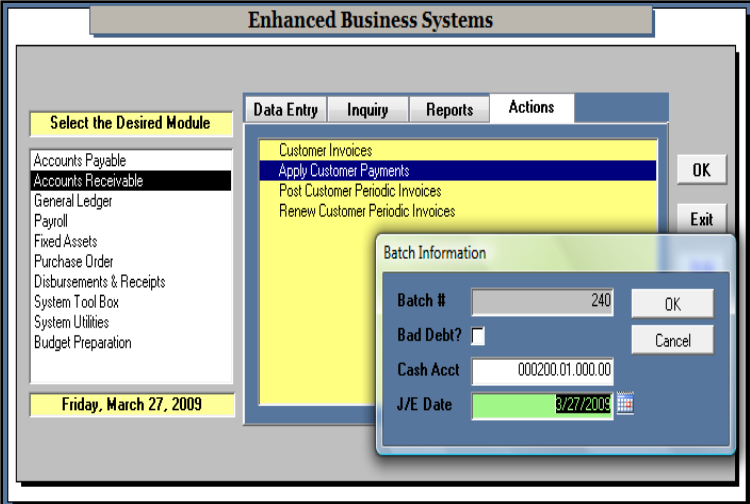
Prior Meter Read	Meter Reading	Gals. Used	Invoice No.	TOTAL DUE	DESCRIPTION
2500	7500	5000	241	\$52.00	Min. Usage Charge
			241	\$12.50	Water Rate 1

LAST PAYMENT DATE: 3/27/2009
 LAST AMT. PAID: \$114.13
 LAST CHECK NO.: 555

Customer invoices are printed to the screen first for easy review.

A logo may be included that will automatically display on the invoice, (upper left).

Bills can be printed to formal invoices or post card type media.



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Friday, March 27, 2009

Data Entry Inquiry Reports Actions

Customer Invoices

- Apply Customer Payments
- Post Customer Periodic Invoices
- Renew Customer Periodic Invoices

Batch Information

Batch #: 240

Bad Debt?

Cash Acct: 000200.01.000.00

J/E Date: 3/27/2008

Applying customer payments are by date range for a specific customer, group of customers or for all customers with a balance due.

Payments are posted to respective revenue and cash accounts based on user defined setup.

Posting dates may be changed if desired.

Joe Customer Account #: 12345 Batch #: 240

Invoice Number	Date	Invoice Amount	Discount Date	Discount	Amount Paid	Balance Apply Due	Disc?	To Apply
Memo 460	3/27/2009	\$55.00		\$0.00	\$0.00	\$55.00	<input type="checkbox"/>	\$0.00

Customer Payment Information

Amount Paid: \$55.00 Check Auto

Date: 3/27/2009 Check #: 4567 Manual

Bad Debt?

Check
 Cash
 Credit Card

Enhanced Fund Accounting

You are applying:

\$55.00 to

Joe Customer

Is this correct?

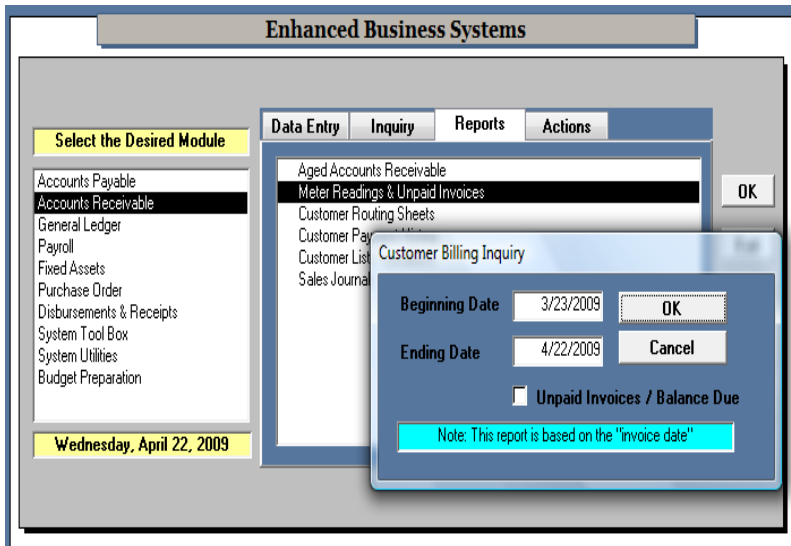
Yes No

Cash, check or credit card payments are available and tracked throughout the system.

All customer activities are maintained and available via several user defined reports.

Naturally, all financial postings are fully integrated to the general ledger module.

Give us a call for an on line demo and to discuss your specific needs.



Meter Reading & Unpaid Invoice

Easily determine prior and current customer meter readings for any time period.

Unpaid Invoices with balances due is also available in an easy to read format.

Both reports are based on customer invoice date.

See report samples below.

Enhanced Business Systems				Customer Billing Inquiry		
For Billing Period: 3/20/2009 thru 4/20/2009						
Name	Invoice Date	Inv. Amt.	Acct. No.	Prior Meter Read	Current Meter Read	Last Date Paid
Customer, Steve	4/20/2009	\$50.00	59834			4/21/2009
Customer, Steve	4/20/2009	\$0.02	59834			4/21/2009
Customer, Steve	4/20/2009	\$1.95	59834	1786	2567	4/21/2009
Customer, Steve	4/20/2009	\$13.26	59834	3345	7765	4/20/2009
Customer, Steve	4/20/2009	\$1.31	59834	2763	3198	4/20/2009
Joe Customer	4/20/2009	\$10.83		1234	5567	4/21/2009
Joe Customer	4/20/2009	\$2.02		1768	2577	4/20/2009

Enhanced Business Systems				Customer Billing "Unpaid"		
For Billing Period: 3/20/2009 thru 4/20/2009						
Name	Customer Acct. No	Invoice Date	Invoice Number	Inv. Amt.	Amt. Paid	Balance Due
Customer, Harry	33986	4/21/2009	2442	\$53.27	\$28.27	\$25.00
Customer, Harry	33986	4/21/2009	2443	\$10.00	\$0.00	\$10.00
Customer, Steve	59834	4/21/2009	2439	\$18.06	\$13.06	\$5.00
Joe Customer		4/21/2009	2441	\$25.00	\$5.00	\$20.00